

# Catholic Ladies' College



## Fee Policy

[clc.vic.edu.au](http://clc.vic.edu.au)

19 Diamond St, Eltham  
Victoria 3095, Australia  
03 9439 4077

ABN 44 058 164 891

Under the Stewardship of  
Mary Aikenhead Ministries



LOVE HOPE COMPASSION JUSTICE



# Catholic Ladies' College Ltd

(ACN 058 164 891) (ABN 44 058 164 891)

## Board of Directors

# Fee Policy

Catholic Ladies' College (the College) is a Mary Aikenhead Ministry in the tradition of the Sisters of Charity. We seek to develop in each member of our community a contemporary understanding and application of the charism of Mary Aikenhead, the spirituality of the Sisters of Charity, the mission and vision of Mary Aikenhead Ministries and their values of justice, love, compassion and hope.

In responding to this call Catholic Ladies' College is a Christ-centred community established to educate, in partnership with parents, women of faith, integrity, individuality and compassion, confident of their own worth as women and wholly involved in the transformation of society.

### Purpose

As outlined in the College Mission Statement, the College is committed to providing its students with exemplary educational opportunities that reflect best practice in contemporary teaching and learning. The College is committed to providing well-resourced facilities that support and enhance students' learning and wellbeing. To uphold these commitments, the College relies on three main sources of income – Commonwealth Government funding, State Government funding and Annual Composite Fees.

This policy should be read in conjunction with the *Management Guidelines for Implementation of the College Fee Policy*, *College Family Financial Assistance Policy* and the *College Enrolment Policy*.

### Guiding Principles

- The values of respect, social justice, equity and inclusion underpin the principles that guide this policy
- It is the responsibility of the College Board to establish an appropriate annual fee that takes into account the socio-economic status of the families that the College serves, the College Mission Statement and the stewardship responsibilities prescribed by Mary Aikenhead Ministries
- Changes to fees are communicated annually to families by the Principal
- All parents/legal guardians have a responsibility to contribute equitably to the cost of their child's education
- To plan for a sustainable future and provide high quality teaching and learning experiences, parents/legal guardians are expected to honour their financial obligations
- Mary Aikenhead Ministries is committed to the service of the poor, marginalised and the disadvantaged. The College offers fee concessions, subject to application, to parents/legal guardians experiencing financial hardship
- Family/sibling discounts may apply where multiple children are enrolled.

### Definitions

Annual (Composite) fee - the College's tuition fees and course levies, and other charges and levies, imposed by the College for the school year

Levies - may include building, technology, subject, excursion, co-curricular, or resource levies

### Procedures

The College Finance, Audit and Risk Management Committee recommends a review of fees subject to the guiding principles, as part of the annual budget. Special subject and Extra Curricula fees are commensurate with charges levied by external providers/suppliers and are set to cover the cost of the activity.

The Board of Directors confers responsibility to the College Finance, Audit and Risk Management Committee for preparation of the annual budget.

## Implementation

The Board of Directors confers responsibility to the College Principal to implement this policy and to communicate the fees schedule to parents/guardians.

## Related Policies and Procedures

CLC Management Guidelines for Implementation of the College Fee Policy

CLC Family Financial Assistance Policy

CLC Enrolment Policy

<https://clc.vic.edu.au/our-school/policies/>

## Review Schedule

Stage	Date	Ratified by
Initiated	August 2004	Board
Review 1	August 2009	Board
Review 2	April 2013	Board
Review 3	September 2016	Board
Review 4	August 2019	Board
Review 5	May 2022	Board
Review 6	September 2025	Board

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