

CHILD SAFETY POLICY



CHILD
FRIENDLY
VERSION

We are all responsible for keeping young people safe...

Our school works hard to keep young people safe. Everyone in the school is responsible for protecting young people from harm.

Young people at our school do not need to feel worried, scared, or anxious that something harmful will happen to them.

All adults in our school have a responsibility to care for young people, to promote their wellbeing and to protect them from any form of abuse.

The school has a Child Safe Policy to help us make safe choices about what happens in the school.



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All students can speak up if they feel unsafe...

All students should feel comfortable to speak with a teacher or staff member they trust if they feel unsafe or if they need help.

All students can trust the adults will listen to them.

If a student talks about something that is making them feel unsafe, the information will only be shared with people who can protect them and those who have the right, or need, to know.



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CLC knows that it is important to keep checking that our school is safe...

The College looks out for problems or things that might be unsafe and then, if there are any problems, they try to fix them as soon as they can.

We should always tell someone if we see a risk.



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Our Code of Conduct helps to explain our behaviours...

We have a Code of Conduct that explains the behaviours that everyone in the College needs to follow. The Code of Conduct is available on the College website and on PAM.

These rules affect adults as well as students. CLC makes sure there is a Code of Conduct for:

- All teachers
- All adults working in the school
- All casual relief teachers (subs)
- All contractors on site
- Volunteers
- Priests



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Before hiring staff and contractors, we check to see if they are suitable to work with young people

Some of the things we do to make sure they are right for the College are:

- Check if there is a police criminal record
- Check that they have a Working with Children Check
- Make sure they sign the Code of Conduct
- Make sure they follow the rules
- Mrs Evans and staff on interview panels talk to the that worked with them last to see if they are safe people
- All staff are trained about keeping children and young people safe.



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At CLC, all teachers and staff know what to do if a student is being harmed by unsafe or dangerous behaviour...

If there are times when an adult has been unsafe with you or with another student, you can tell a teacher or any adult at the College. They will know what to do to help.

You should always tell a staff member you trust if you think there is a risk. It is important that the student at risk is helped and feels safe.



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Students play a big role in keeping one another feeling safe...

It is important that students share the responsibility with keeping young people safe at our school. Students are included in many committees and groups at the College and are encouraged to participate in the development of practices and processes that can be used to promote and educate. Students can play a big role in how everyone at the school can feel and be safe. Some simple behaviours young people can practice, which allow others to feel safe, are:

- No bullying
- No put downs of others
- Respectful use of language
- Appropriate use of social media
- Telling a trusted adult when they see behaviours that make people unsafe
- Get involved when student committees and student leadership opportunities come up



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CLC values differences...

Sometimes, students will need special support to keep them safe and make sure they feel cared for. We help and look after ALL students, including:

- Students with different backgrounds
- Students who are different shapes and sizes
- Students with different beliefs
- Students who like different things
- Students of all ages
- Students who have different abilities
- Students who have different ways of learning
- Students with different personalities and interests
- Students of all genders
- Students of all sexual orientations



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CLC Policies...

We are committed to the safety and wellbeing of all students and staff.

Our policies, procedures, and codes of conduct are available for our students, staff and families across our school website and PAM.

www.clc.vic.edu.au

