



Catholic Ladies' College Ltd

(ACN 058 164 891) (ABN 44 058 164 891)

Board of Directors

Admissions Policy

Founded by the Sisters of Charity in 1902, Catholic Ladies' College is a Christ-centred community established to educate, in partnership with parents, women of faith, integrity, individuality and compassion, confident of their own worth as women and wholly involved in the transformation of society.

PURPOSE

The purpose of the Admissions Policy:

- Provision of guidelines for parents who are seeking a place for their daughter in the College
- For the purposes of forward planning and program development
- To be able to meet the learning needs of all students who will be placed in our care
- To support the Principal in the Admission process.

GUIDING PRINCIPLES

The College will endeavour to accommodate all Catholic applicants.

Where the demand for places exceeds the number available, consideration will be given to:

- students attending parish primary schools
- sisters of current students or of former students
- the daughters of former students of the College
- Catholic students attending other schools.

In considering applications for enrolment, the College reserves the right to determine each case on its merits and to take into consideration special circumstances. The exercise of this discretion lies with the Principal.

PROCEDURE

The guiding principles should be followed with explicit regard to the following:

Applications for enrolment in Year 7 are taken from the time the student is in Year 3, and should be made on the appropriate form available from the College Registrar. Individual family interviews are a normal part of our application process.

In accordance with the agreement among Catholic Colleges, applications will close and places offered on the dates notified by the Archdiocese, generally February and April respectively in the year prior to commencement at the College. Applications made after the closing date may be considered if places become available. Students not able to be accommodated in the first instance may be placed on a waiting list until a place becomes available.

Application for enrolment at other year levels will be considered in the light of availability of places and appropriate courses. Where places are available in the senior years (Years 10-12) the Principal has the discretion to enrol international students.

IMPLEMENTATION

The Board of Directors confirms the responsibility of the College Principal to implement this Policy and employ the Guiding Principles when considering applications for enrolment.

The enrolment register is maintained and monitored continuously by the College Registrar.

The Board shall from time to time determine the number of admissions each year.